

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER, DARRANG:: MANGALDAI
No.DPN(IT)-19/2019/1 Dated: Mangaldai, the 12th February/2019

Notice

Applications are invited from the Indian nationals for the following mentioned Contractual Post in the Office of the Deputy Commissioner, Darrang under District e-Governance Society, Darrang

| Sl No. | Name of the Post | Role & Responsibilities | No.of Posts | Fixed/Consolidated Pay | Eligibility Criteria |
|--------|------------------|---|-------------|------------------------|--|
| 1 | PFC operator | i) Operator should sit at PFC counter of the DC's office and need to receive applications from the citizen for different online services. ii) They are responsible for uploading the applications in the portal without any error. iii) Any other duties assigned by the undersigned and requirement of the project need to be performed. | 3 | Rs. 6000/- | <ol style="list-style-type: none">1. Minimum educational qualification is Graduate or Equivalent from recognized University/ Institution.2. Must have at least 6 month Computer course certificate from Govt. / recognized institutions along with the knowledge of MS office/Word/Excel and Internet.3. Preference shall be given to the candidate which have working experience under Govt. Sector.4. Candidate should not less than 18 years and not more than 38 years as on 1st January 2019. |

The post are purely on "Contract" basis for 6 (six) month, further extendable depending on performance and need of the Project. The interested candidates may apply for the mentioned post by sending their complete BIO-DATA with valid email id, contact no, residential address, experience etc to the email ID: **degs.darrang2018@gmail.com**

The last date for receiving applications through email is **22nd February, 2019 up to 5.00 PM**. The shortlisted candidates will be called for an interview which will be intimated afterward. The original documents in respect of Age, Experience, Minimum qualification will be verified at the time of interview.

Sd/-
Deputy Commissioner cum Chairman
District e-Governance Society (DeGS), Darrang